

Mill Creek Metropolitan Park District
2013 Approved Budget

	100	701	702	704	705	706	707	801	803	807	808	805	Total	
	General Fund	Replacement Reserve	Law Enforcement Asst. Fund	Clean Ohio Prop. Acq.	Special Revenue Funds Clean Ohio Prop. Acq.	Bikeway Phase III	Golf Course Spec. Rev.	Clean Ohio Conserv. Fund	E. Conassett Drive Imp.	Natural Flaxground	Capital Project Funds Newport Wetlands	Slippery Rock Bridge/Painting	Wetland Restoration	All Funds
Estimated Income														
Unencumbered Cash Balance	\$ 1,723,035.96	\$ 1,626,871.74	1,961.39	\$ 0.00	\$ 0.00	\$ 0.19	\$ 5,579.39	\$ 0.00	\$ 8,651.53	\$ 2,075.03	\$ 215.94	\$ 0.00	\$ 3,675,531.95	
Prior Year Encumbrances	209,489.40	177,623.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88,575.55	0.00	0.00	475,688.68	
General Property Tax	\$ 6,434,826.00												\$ 6,434,826.00	
Local Government Fund	307,424.00												307,424.00	
Park Activities	1,822,750.00	100,000.00											1,922,750.00	
ODOT	112,663.00												112,663.00	
ODNR	0.00												4,345.18	
FHWA Grant	0.00					318,252.00		10,000.00					328,252.00	
Partnerships	10,000.00												10,000.00	
Ohio EPA Sec. 319 Grant	0.00												0.00	
WRSSP Grant	0.00									57,000.00			57,000.00	
Fed. Transportation Enhance. Grant	0.00											7,200.00	7,200.00	
Clean Ohio Fund	9,500.00												9,500.00	
Manojung County Green Team	18,000.00												18,000.00	
Fellowes Trust	64,000.00												64,000.00	
Mill Creek Park Foundation	0.00	116,227.03											116,227.03	
Advances Repaid	0.00												0.00	
Transfers From Other Funds	0.00												0.00	
Total Estimated Revenue	\$ 8,779,362.00	\$ 216,227.03	\$ 1,961.39	\$ 388,837.00	\$ 318,252.00	\$ 318,252.00	\$ 5,579.39	\$ 10,000.00	\$ 5,021.97	\$ 42,784.96	\$ 29,105.50	\$ 7,200.00	\$ 10,109,089.56	
Total Carryover & Estimated Revenues	\$ 10,711,687.28	\$ 2,520,722.40	\$ 1,961.39	\$ 388,837.00	\$ 318,252.00	\$ 318,252.00	\$ 5,579.39	\$ 199,800.00	\$ 7,097.00	\$ 188,575.65	\$ 145,105.50	\$ 14,340.88	\$ 14,260,310.19	

Disbursements

General Expense	2,126,750.00												\$ 2,126,750.00
Park Operations-Mat. & Supplies	2,204,860.57												2,204,860.57
Park Operations-Salaries & Wages	5,014,262.49												5,014,262.49
Capital Equipment	157,473.44												157,473.44
Capital Improvements	256,757.50												256,757.50
Transfers To Other Funds	0.00	541,700.00	1,961.39	237.00	18,365.31	18,365.31	5,579.39	0.00			142,857.50	3,600.00	970,078.03
Advances Repaid	0.00	87,866.35	0.00	0.00	0.00	0.00	0.00	0.00	6,420.21	55,568.94		10,740.88	72,940.03
Outstanding Purchase Orders (2012)	209,489.40	177,623.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88,575.55		0.00	475,688.68
Total Expenditures	\$ 9,986,593.40	\$ 807,189.88	\$ 1,961.39	\$ 237.00	\$ 18,595.31	\$ 18,595.31	\$ 5,579.39	\$ 27,581.18	\$ 6,420.21	\$ 144,144.59	\$ 142,857.50	\$ 14,340.88	\$ 11,137,500.83

2013 Budget Recap - General Fund

Acct. #	Account Name	Materials & Supplies	Salaries & Wages	Capital Equipment	Capital Improvements	Totals
Business Office						
001	Administration	\$ 210,000.00	\$ 370,000.00	\$ 0.00	\$ 0.00	\$ 580,000.00
002	7574 Col.-Canfield Rd.	16,000.00	2,450.02	0.00	0.00	18,450.02
003	Board Functions	1,500.00	0.00	0.00	0.00	1,500.00
008	Benefit Time	0.00	546,500.00	0.00	0.00	546,500.00
030	900 Old Furnace	2,500.00	664.52	0.00	0.00	3,164.52
040	Miscellaneous	10,000.00	0.00	0.00	0.00	10,000.00
	Total Business Office	\$ 240,000.00	\$ 919,614.54	\$ 0.00	\$ 0.00	\$ 1,159,614.54
Development & Marketing						
047	Graphics	\$ 2,000.00	\$ 62,219.56	\$ -	\$ 0.00	\$ 64,219.56
045	Volunteer Program	6,000.00	0.00	0.00	0.00	6,000.00
046	Park Promotion	180,667.51	62,695.50	0.00	0.00	243,363.01
	Total P.R. & Mktg.	\$ 188,667.51	\$ 124,915.06	\$ -	\$ -	\$ 313,582.57
Planning Department						
050	Planning	\$ 4,250.00	\$ 203,482.75	\$ 0.00	\$ -	\$ 207,732.75
052	Land Management	2,404.00	1,517.25	0.00	0.00	3,921.25
055	Prop. Acquisition & Imp.	4,450.00	0.00	0.00	0.00	4,450.00
	Total Planning Dept.	\$ 11,104.00	\$ 205,000.00	\$ 0.00	\$ -	\$ 216,104.00
Golf Department						
110	Field House	\$ 80,000.00	\$ 13,239.48	\$ 6,000.00	\$ -	\$ 99,239.48
111	Golf Car Operations	122,000.00	10,000.00	0.00	0.00	132,000.00
115	Pro Shop	65,000.00	14,518.00	0.00	0.00	79,518.00
120	Golf Course-Maintenance	240,000.00	395,500.00	30,000.00	0.00	665,500.00
130	Golf Course-Operations	29,000.00	167,324.40	79,873.44	0.00	276,197.84
135	Golf Learning/Practice Area	25,000.00	20,000.00	0.00	10,000.00	55,000.00
140	Warming House	12,000.00	15,383.82	0.00	0.00	27,383.82
160	Par 3 Golf Course	56,250.00	60,000.00	0.00	0.00	116,250.00
170	Wick Court Areas	5,500.00	20,000.00	0.00	0.00	25,500.00
175	Wick Recreation Area	10,000.00	40,000.00	0.00	0.00	50,000.00
176	Judge Morley Pavilion	45,000.00	2,595.13	0.00	0.00	47,595.13
177	Children's Playground @ Wic	0.00	0.00	0.00	0.00	0.00
180	Programs/Special Events	5,000.00	2,840.00	0.00	0.00	7,840.00
	Total Golf Dept.	\$ 694,750.00	\$ 761,400.83	\$ 115,873.44	\$ 10,000.00	\$ 1,582,024.27
Horticulture Department						
210	Fellows Riverside Gardens	\$ 70,000.00	\$ 300,000.00	\$ 0.00	\$ 6,000.00	\$ 376,000.00
215	Forest Areas	30,000.00	175,000.00	0.00	0.00	205,000.00
220	Educ. & Visitors Center	135,000.00	246,925.14	0.00	0.00	381,925.14
230	35 McKinley	900.00	0.00	0.00	0.00	900.00
235	104 McKinley	2,500.00	750.00	0.00	0.00	3,250.00
240	Landscape Maintenance	10,000.00	75,000.00	0.00	0.00	85,000.00
250	Service Facilities-Fellows	15,000.00	17,000.00	0.00	0.00	32,000.00
260	Programs/Special Events	24,000.00	8,000.00	0.00	0.00	32,000.00
	Total Horticulture Dept.	\$ 287,400.00	\$ 822,675.14	\$ 0.00	\$ 6,000.00	\$ 1,116,075.14
Maintenance Department						
310	Bears Den Cabin	\$ 3,500.00	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 13,500.00
315	Birch Hill Cabin	6,500.00	15,000.00	0.00	0.00	21,500.00
320	Bridges	500.00	1,000.00	0.00	0.00	1,500.00
330	Drives-Repair & Maint.	37,000.00	125,000.00	0.00	132,863.00	294,863.00
331	Drives-Plowing & Slagging	50,000.00	30,000.00	0.00	0.00	80,000.00
340	Equipment Operating	175,000.00	131,000.00	34,000.00	0.00	340,000.00
345	Land Stewardship	500.00	500.00	0.00	0.00	1,000.00
350	Lawns & Meadows	500.00	50,000.00	0.00	0.00	50,500.00
355	Litter & Vandalism	2,000.00	67,297.55	0.00	0.00	69,297.55
360	Log Cabin	3,500.00	8,595.22	0.00	0.00	12,095.22
365	Maintenance-General	30,000.00	160,000.00	0.00	0.00	190,000.00
370	Picnic Centers	15,000.00	18,000.00	0.00	0.00	33,000.00
375	Service Facilities-Maint.	40,000.00	15,000.00	0.00	0.00	55,000.00
380	Stream Improvements	1,000.00	760.00	0.00	0.00	1,760.00
385	Trails	16,000.00	35,000.00	0.00	0.00	51,000.00
390	Winter Sports	100.00	578.06	0.00	0.00	678.06
	Total Maintenance Dept.	\$ 381,100.00	\$ 667,730.83	\$ 34,000.00	\$ 132,863.00	\$ 1,215,693.83

Recreation Department

405	Chestnut Hill Pavilion	\$ 3,000.00	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 18,000.00
420	Ford Nature Educ. Center	26,000.00	124,115.04	0.00	0.00	150,115.04
421	Ford Center-Apt.	250.00	0.00	0.00	0.00	250.00
422	F.N.E.C.-Merchandise	1,000.00	0.00	0.00	0.00	1,000.00
425	Glacier Boating	5,000.00	20,000.00	0.00	0.00	25,000.00
435	Lakes & Ponds-Cohasset	200.00	250.00	0.00	0.00	450.00
436	Lakes & Ponds-Glacier	200.00	250.00	0.00	0.00	450.00
437	Lakes & Ponds-Lily Pond	18,969.06	250.00	0.00	0.00	19,219.06
438	Lakes & Ponds-Newport	200.00	250.00	0.00	4,000.00	4,450.00
445	Lanternman's Mill	16,500.00	60,000.00	0.00	10,000.00	86,500.00
446	Lanternman's Mill-Merch.	10,000.00	0.00	0.00	0.00	10,000.00
460	Newport Boating	3,000.00	9,000.00	0.00	0.00	12,000.00
465	Pioneer Pavilion	13,000.00	30,000.00	0.00	0.00	43,000.00
470	Programs/Special Events	41,070.00	40,000.00	0.00	0.00	81,070.00
475	Schoff Recreation Area	7,500.00	30,663.17	0.00	0.00	38,163.17
480	Slippery Rock Pavilion	4,000.00	15,000.00	0.00	0.00	19,000.00
485	Stilt Pavilion	3,000.00	15,000.00	0.00	0.00	18,000.00
490	Volney Rogers Field	7,000.00	40,000.00	0.00	0.00	47,000.00
495	816 Glenwood Ave.	13,000.00	10,000.00	0.00	0.00	23,000.00
510	Yellow Creek Park	21,000.00	67,000.00	0.00	60,494.50	148,494.50
511	Programs/Special Events	1,500.00	0.00	0.00	0.00	1,500.00
513	Beeghly House	15,000.00	2,000.00	0.00	0.00	17,000.00
530	MetroParks Farm	45,000.00	148,699.23	0.00	9,500.00	203,199.23
531	Programs/Special Events	4,000.00	7,917.62	0.00	0.00	11,917.62
532	Education Building	28,500.00	42,000.00	0.00	0.00	70,500.00
533	Farm Merchandise	1,000.00	0.00	0.00	0.00	1,000.00
545	Mill Creek Wildlife Sanctuary	5,500.00	1,540.04	0.00	22,900.00	29,940.04
550	Vickers Nature Preserve	150.00	741.51	0.00	0.00	891.51
551	Programs/Special Events	100.00	100.00	0.00	0.00	200.00
555	McGuffey Wildlife Preserve	100.00	250.00	0.00	0.00	350.00
557	Sawmill Creek Nature Preser	100.00	1,108.48	0.00	0.00	1,208.48
560	MetroParks Bikeway	14,000.00	21,000.00	0.00	0.00	35,000.00
565	Sebring Woods	1,000.00	0.00	0.00	0.00	1,000.00
	Total Recreation Dept.	\$ 309,839.08	\$ 702,135.09	\$ -	\$ 106,894.50	\$ 1,118,868.65

Police Department

600	Police	\$ 81,000.00	\$ 806,291.00	\$ 7,600.00	\$ -	\$ 894,891.00
610	810 Glenwood Ave.	11,000.00	4,500.00	0.00	0.00	15,500.00
	Total Police Dept.	\$ 92,000.00	\$ 810,791.00	\$ 7,600.00	\$ -	\$ 910,391.00

Department Totals		\$ 2,204,860.57	\$ 5,014,262.49	\$ 157,473.44	\$ 255,767.50	\$ 7,632,354.00
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2013 Budget - General Expense

	<u>2013</u>
<u>General Expenses</u>	
O.P.E.R.S.	742,000.00
Worker's Compensation	156,850.00
Worker's Comp Deductible Program	14,000.00
Unemployment Compensation	130,000.00
Park District Insurance	165,000.00
Employee Insurance	623,000.00
Medicare Supplement	74,400.00
Auditor & Treasurer Fees	120,000.00
Regulation Compliance	1,500.00
Reserve For Contingencies	100,000.00
Total General Expense	<u>2,126,750.00</u>

2013 Budget - Fund Transfers

From Replacement Reserve Fund

To the Capital Improvement Funds:

Natural Playground	676.79
Slippery Rock Bridge Painting	29,105.50
Clean Ohio Property Acquisition	6,000.00
Clean Ohio Conservation	9,300.00
Newport Wetlands	<u>42,784.06</u>
Total Transfers to Other Funds	\$ <u>87,866.35</u>

Advances to be Repaid by Fund

<u>Fund #</u>	<u>Fund Name</u>	<u>Year Made</u>	<u>Amount</u>	<u>Total To Be Repaid</u>
704	Clean Ohio Prop. Acquisition	2010	\$ 39,000.00	
		2011	1,767.00	
		2012	2,520.00	\$ 43,287.00
705	Bikeway-Phase III	2012	210.00	210.00
803	Natural Playground	2011	6,420.21	6,420.21
805	Wetland Restoration	2011	10,740.88	10,740.88
807	Newport Wetlands	2012	55,568.94	<u>55,568.94</u>
Total To Be Paid To the Replacement Reserve Fund				\$ 116,227.03

2013 Estimated Income-Park Activities

<u>Income-Park Activities</u>	<u>Budget</u> <u>2013</u>
Golf Course	
Greens Fees	\$ 740,000
Field House	265,000
Pro Shop	65,000
Learning/Practice Fac.	50,000
Par 3 Golf Course	
Greens Fees	\$ 100,000
Court Areas	20,000
Fellows Riverside Gardens	
Gardens/Gaz/Kidston	\$ 29,000
Educ. & Visitor Ctr.	143,750
Friends of Fellows Riverside	40,000
Programs & Classes	\$ 16,000
Cabins	\$ 28,000
Police	2,500
Ball Fields	1,000
Open Pavilions	14,000
Pioneer Pavilion	22,000
Ford Nature Center	10,000
Boating	13,000
Lanterman's Mill	25,000
Forestry	15,000
Donations	32,500
Interest	5,000
Health Ins Contributions	30,000
Miscellaneous	125,000
Yellow Creek Park	16,000
MetroParks Farm	15,000
Total Est. Receipts	<u>\$ 1,822,750</u>

2013 Capital Equipment

<u>Department</u>	<u>Acct. #</u>	<u>Acct. Name</u>	<u>Description</u>	<u>Amount</u>
Golf Department	110	Field House	Hole 37 Equipment	6,000
Golf Department	120	Golf Course-Maint.	Equipment	30,000
Operations	340	Equipment/Operating	Equipment	34,000
Police	600	Police	Bulletproof Vests	7,600
			Total Capital Equipment	77,600

2013 Capital Improvements

From the Replacement Reserve Fund			
Operations Dept. 701-4363-5097	Lake Glacier	Pedestrian Bridge Rehabilitation	
Rehabilitate pedestrian arch bridge over Calvary Run, including abutment work, replacement of wood members, walkway approaches, stream banks, etc.			\$ 17,000.00
Recreation Department 701-5103	Yellow Creek Park	Water Line	
Replace water supply lines to restroom and garage structures, including associated equipment & pavement repairs			\$ 14,000.00
Recreation Department 701-5303	MetroParks Farm	Pond Improvements	
Completion of pond improvements, including shrub/perennial/aquatic vegetation, wildlife seeding, fish stocking, grading of excavated soil, etc.			\$ 8,000.00
Operations Dept. 701-3853	Trail Improvements	Cohasset & Newport Trails	
Trail assessments & improvements to the Cohasset & Newport Trails.			\$ 20,000.00
Wick Recreation Area 701-1753	Children's Playground	Completion of Children's Playground	
Completion of Adventure Playground, Sand Playground and Tot Playground, including additional play equipment, surfacing, site amenities, electric to Wick Pavilion, plantings, etc.			\$ 250,000.00
Newport Wetlands 701-3303	Parking Lot Improvements	Parking Lot Improvements	
Completion of Newport Wetlands parking lot project, including asphalt paving, signage, tree/shrub/perennial plantings, etc.			\$ 18,200.00
General Drive Improvements 701-3303	General Drive Improvements		
Various improvements to Mill Creek Park drives and parking lots, including asphalt paving by contractor, linear grading/ditching, aggregate shoulders, guardrail replacement, etc.			\$ 25,000.00
Traffic Sign Replacements 701-3303	Replace traffic signs		
Continue replacement of regulatory traffic signs to meet FHWA retroreflectivity and OMUTCD requirements			\$ 5,000.00
Lily Pond Improvements 701-4373			
Continue improvements at Lily Pond, including completion of westerly trail reconstruction, shore stabilization, tree/shrub/perennial plantings, parking lot bio-filtration system, geese management activities, etc.			\$ 25,000.00
Mill Creek Preserve 701-5583	Parking Lot Improvements		
Improvements to existing gravel parking lot, including installation of additional aggregate material, access control and drainage.			\$ 4,950.00
Ford Nature Center 701-4203	Roof Repairs		
Replace leaking flat roof, dormers, windows, rotted wood, asphalt roof, drywall, paint & fascia.			\$ 85,000.00
Operations Dept. 3303	Various Park Projects		
Pioneer pavilion roof repairs 701-4653			\$ 25,000.00
Morley staining. 701-1763			\$ 15,000.00
Oak Grove & Slippery Rock pavilion comfort station repairs			\$ 10,000.00
Golf Field House 701-1110	Walkway Lighting		
			\$ 9,000.00
Golf Practice Area 701-1353	Practice Range netting & fencing		
			\$ 10,000.00
Wick Rec. Bench 701-1753	Bench funded by MCP Foundation		
			\$ 550.00
Total Unfunded Capital Improvement Requests from the Replacement Reserve Fund			\$ 541,700.00

The following projects are mostly grant funded:

Clean Ohio Conservation Fund - Round 6A (Acct. #704-7860)		
Acquisition of 65.90 acres of land adjacent to Mill Creek Park in the Huntington Woods area. Note this project is substantially funded by an OPWC Clean Ohio Conservation Fund grant at \$301,050/State \$6,000/MetroParks		\$ 307,050.00
MetroParks Bikeway - Phase III ROW (Acct. 705-7870)		
Consultant services for preparation of right-of-way plans and property acquisition for Phase III of the MetroParks Bikeway. Note: This project is 100% funded by a federal grant.		\$ 318,252.00
Slippery Rock Bridge Painting (New Account)		
Improvements to the Slippery Rock Bridge, including: cleaning, priming and painting of six steel arches; cleaning, priming and painting of ornamental steel railings; and stone masonry repairs on abutments and piers. Note: This project is substantially funded by a Federal Transportation Enhancement Project Grant at 80% federal (\$116,000), 20% MetroParks (\$29,000).		\$ 145,000.00
Clean Ohio Conservation Fund - Round 7 (New Acct)		
Acquisition of 52 acres of land in the Little Beaver Creek Watershed in Green Township. Note: This project is substantially funded by an OPWC Clean Ohio Conservation Fund Grant at \$130,000 State/\$9,300 MetroParks		\$ 139,300.00
MetroParks Farm - Recycling Area Improvements (New Account)		
Construction of a wooden fence around recycling area in the gravel parking lot at the MetroParks Farm. Note: This project is funded by a Mahoning County Green Team Grant at 100%		\$ 9,500.00
Note: This total amount is substantially funded by grant sources at \$874,802 grant/\$44,300 MetroParks		
Total Capital Improvements Funded by Grants		\$ 919,102.00
MetroParks Share		\$ 44,300.00

From the General Fund:

<u>Department</u>	<u>Acct. #</u>	<u>Acct. Name</u>	<u>Description</u>	<u>Amount</u>
Golf Department	135	Learning Facility	Cart path for new practice area Landscaping that will incorporate a donor recognition wall for the practice range.	\$ 10,000.00
Maintenance Dept.	330	Drives-Repair & Maint.	New Signage New, aesthetic historic-looking signage consistent with the new logo and branding	\$ 20,000.00
Planning	553	Resurfacing Robinson Hill Drive, 100% Grant Funded		\$ 112,863.00
Recreation Department	438	Lakes & Ponds Newport	Replacement of Signage Replacement of our existing signage that is weathered and does not meet MetroParks standards	\$ 4,000.00
Total Capital Improvements from the General Fund & Paid by the Mill Creek Park Foundation				\$ 146,863.00